

BY-LAWS OF SHIRLINGTON DOGS II

Sponsoring Group of Shirlington Dog Park

SECTION I. Objective and Functions

The objective of Shirlington Dogs II is to work with the Arlington County Department of Parks and Recreation (DPR) and with park users in maintaining the Shirlington Dog Park as a clean, safe, and enjoyable place for dogs and their owners.

As the sole volunteer sponsoring group for the Shirlington Dog Park, (dog park), the functions of Shirlington Dogs II are:

- A. Act as liaison with DPR to coordinate maintenance, report problems and identify and request improvements.
- B. Provide education on dog park rules and regulations and other important related matters of interest to dog park users.
- C. Purchase and distribute dog waste bags for the dog park until such time as that function is no longer required.
- D. Maintain a web presence to post and distribute dog park information.

SECTION II. Membership

All dog park users and the general public are eligible to join the sponsoring group by providing name and email address to the appropriate list serve or web site. Membership may be denied if it is in the best interest of the sponsoring group.

SECTION III. Board of Directors

Any member who volunteers on a regular basis in support of the dog park is eligible to be on the Board of Directors. There are no restrictions on length of service. The board shall meet periodically at the request of the Chairperson or any director to discuss or coordinate dog park activities. A simple majority of directors present is required for approval of matters up for a vote. Email may be used for discussion and voting in lieu of meeting if appropriate.

SECTION IV. Officers

The Board of Directors shall have a Chairperson, Vice Chairperson, Treasurer, (or CFO) and Secretary, although either of the latter two positions may be dually held by the Chair or Vice Chair.

The Chairperson shall preside over meetings, coordinate volunteer duties and serve as primary contact with DPR and other duties as required and approved by the Board.

The Vice Chairperson assumes duties of Chairperson in Chairperson's absence.

The Treasurer is responsible for the accounting and distribution of Shirlington Dogs II funds and other duties as required and approved by the Board.

The Secretary shall assist in web site maintenance, membership rolls and other duties as required and approved by the Board.

SECTION V. Funds

Shirlington Dogs II shall maintain non-profit, 501(c)(3) status with the Federal government as designated in the Articles of Incorporation. A checking account in the name of Shirlington Dogs II shall be maintained. Donations from individuals as well as grants from governments or institutions may be accepted. Dollar amount of donations required from businesses who in return receive corporate sponsorship status shall be determined on a yearly basis. A new request from a business to receive corporate sponsorship status whose type of business is the same as an existing corporate sponsor must receive permission from the existing sponsor to be so recognized.

Funds collected shall be used for the purchase of supplies required for maintaining the dog park including dog waste bags, signage and hardware, and other items and services as required.

SECTION VI. Amendments to the By-Laws

These By-Laws may be amended or added to after approval from the Board of Directors and an affirmative vote by two-thirds of members responding. Proposed amendments shall be submitted by email to members on record at least one week prior to deadline date.

As approved by Board of Directors, December 4, 2016